

COMPOSITION AND TERMS OF REFERENCE OF AN AD HOC WORKING GROUP SET UP WITHIN THE PERMANENT SECRETARIAT, FOR THE APPROXIMATE READING OF THE PROVISIONAL AND PRE-FINAL VERSIONS OF THE 2022 AND 2023 EITI REPORTS

1 - Composition of the ad hoc working group

1. M. MESSI BEKONO Parfait, <i>Team leader</i>	2. M. KAKE KAMGA Guy Raoul	3. M. MOHAMADOU Bachirou	4. M. HAMADJAM Raphaël Athanasé Elisée	5. M. FAI YENGO Emmanuel	6. Mr NDZISHEPNONG Kelvin NGWANG	7. M. KOUAKEP NZENGANG Clotaire	8. M. TONJE Camille	9. Mrs YIOFMEN FIENMAIN Jane	10. M. NKODO WONGOLO Brice	11. M. LACGNI Carlos Dendi	12. M. MAHMOUD O. Taoussé, <i>Rapporteur</i>
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2 - Terms of reference

During the session of October 29, 2024, the Committee notably adopted the framework for the EITI conciliation for the 2022 financial year, which will be adjusted on November 04, 2024, including the relative provisional calendar. The said timetable provides that the Committee will examine the provisional version of the 2022 EITI Report during the session of February 26, 2025. To this end, the said report is expected from ENERTEAM, the Independent Director (AI), on February 17, 2025. It must be immediately transmitted to the members of the Committee and to the focal points of the Permanent Secretariat. The ad hoc working group, whose composition is described in point 1. above, is set up within the Permanent Secretariat to thoroughly read the provisional version and then the pre-final version of the 2022 EITI Report, and propose to the EITI Committee, during the session of February 26, 2025, observations or improvements with a view to finalizing the said report which must be adopted on March 06, 2025 and published on March 07, 2025 at the latest.

This ad hoc group will have to carry out the same work within the framework of the conciliation of the 2023 financial year, the calendar of which foresees, for the moment, the start of work during the month of June 2025.

THE CONTENT OF THE MISSION OF THE AD HOC GROUP - To effectively carry out its mission, as soon as it is set up, this ad hoc working group will in particular want to: **(i)** carefully read the 2023 EITI Standard and in particular Requirements 2 to 6, the implementation of which must be done within the framework of EITI conciliations; **(ii)** carefully read the decision of the EITI Board of February 29, 2024 that sanctioned the 2023 Validation of Cameroon; **particular attention should be paid to corrective measures and strategic recommendations, the implementation of which must be documented in the EITI Reports (cf.**

Requirements 2 to 6); **(iii)** then, upon receipt of the provisional version of the 2022 EITI Report, whose transmission by ENERTEAM to the Permanent Secretariat is scheduled for Monday, February 17, 2025, carefully read the said document by compiling the observations and improvement proposals to be proposed to the Committee during the session of 02/26/2025; it is important here to ensure the preservation of the achievements of the 2021 EITI Report, so that there is no regression on the "Transparency" component of the implementation ; as soon as they are adopted by the Committee, the ad hoc group will have to quickly transmit the observations and improvement proposals to the Independent Administrator, via the Permanent Secretariat; the parties will then agree on a videoconference to discuss these observations and improvement proposals, on a date to be determined by agreement of the parties ;

(iv) upon receipt of the pre-final version of the 2022 EITI Report announced for Tuesday, March 04, 2025, the ad hoc group will kindly take the necessary measures to read this entire document quickly and thoroughly, in order to ensure that the Independent Administrator takes into account the observations and improvement proposals formulated by the Committee during the session of 26/02/2025 ; he will have to prepare his observations or residual improvement proposals, if any, **(v)** during the Committee session scheduled for Thursday, March 06, 2025, the Independent Administrator will present the pre-final version of the 2022 EITI Report, for adoption; after this presentation, this ad hoc group will have to present its observations or residual improvement proposals, if any, for consideration by the Independent Administrator and before the adoption of said report by the Committee.

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Given the very strong deadline constraints that weigh on the production of the 2022 EITI Report, the members of this ad hoc group will kindly wish to make themselves available to work regularly, from the reception of the provisional version of the 2022 EITI Report, until the session of February 26, 2025 during which said version is to be examined by the Committee, then intensely from Tuesday, March 04, 2025, the date scheduled for the reception of the pre-final version of said report, until the adoption session scheduled for Thursday, March 06 2025,

As part of the conciliation of the upcoming 2023 financial year, in addition to the general due diligence provided for above [cf. from i) to ii)], this ad hoc group will also want to focus on: (i) preserving the achievements of the 2022 EITI Report, both in form and substance, (ii) correcting any limitations noted in this report vis-à-vis the 2023 EITI Standard and the implementation of corrective measures or strategic recommendations resulting from the 2023 Validation . In general, Cameroon must regularly strengthen these two essential aspects of the implementation of the EITI, with a view to lifting the suspension and to avoid cancellation of this initiative.

RECOMMENDED DOCUMENTATION AND ALREADY MADE AVAILABLE TO THE MEMBERS OF THE COMMITTEE AND THE FOCAL POINTS OF THE PERMANENT SECRETARIAT

- 1) the EITI 2023 Standard ;*
- 2) the decision of the EITI Board of Directors of February 29, 2024 that sanctioned the 2023 Validation of Cameroon ;*
- 3) the 2021 EITI Report ;*
- 4) the provisional timetable for the conciliation of the 2022 financial year as well as that of the conciliation of the 2023 financial year.*

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